



Internet Safety

- No private texting or messaging. Only use group or public texting, messaging, communication.
- Include a parent and supervisor/colleague (preferably a child protection officer/advocate) when possible for transparency
- Have a clear photo policy for use of photographs of children by participants, staff, and the organization on social media and in marketing materials.
- Have current model release forms (sometimes called photo or image release forms) on file for every child and staff member and volunteer for use of image.
- Adults should have professional social media account separate from private if posting political messages, or any age-inappropriate or code of conduct inappropriate content for personal.
- Include language within the organization's code of conduct for participants and for staff and volunteers about appropriate behavior online and reporting of offenses.
- Use privacy settings to limit social media & communication's outreach based on nature of the use. Especially when posting children's events and activities – private or limited groups and posts
- Teach relevant youth about dangers of social media and internet. (ex – addiction, harassment/bullying, scams, trafficking, revenge porn, redistribution of material, etc.)
- Have method for reporting or noting any violations of policy or inappropriate contact by children
- Post internet and social media rules and/or internet code of conduct in relevant areas to remind staff and participants of expected behavior online.
- Use child safety controls on TVs, smart phones, tablets, and computers to limit access of websites.
- Consider restricting internet time/availability and creating traceability to content viewed. Possible methods:
 - unique log-ins for each user
 - limited size files for download
 - limit type of files that may be downloaded
 - Limit sites that can be accessed
 - Bar any downloads
- If allowing use of public computers:
 - Have screens set up to face out so they can be easily monitored
 - Occasionally check browser history and downloads file
 - Set up monitoring and recording of internet usage (would need to be big enough org to have a system's admin or IT staff member)